

RENTAL APPLICATION FORM



AGENT DETAILS

LJ Hooker Mona Vale

Address: 3/18 Bungan Street Mona Vale NSW 2103
Phone: 02 9979 8004
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PREFERRED RENTAL APPLICATION

Are you applying for pre-approval? ☐ Yes.
If so, the property details and utility connection sections may not apply to you.

What is your weekly rental range? \$ _____ to \$ _____

Preferred start date: _____

Preferred suburbs: _____

PROPERTY DETAILS

Address of property you are applying for:

Suburb _____ Postcode _____

Have you viewed the property? ☐ Yes ☐ No

Preferred lease term: _____ Years _____ Months

Preferred lease commencement _____ / _____ / _____

Number of other applicants to occupy the property: _____ Rental Price: \$ _____

Adults _____ Children _____ Ages of Children: _____
ALL APPLICANTS OVER 18 YEARS WILL NEED TO COMPLETE A SEPARATE APPLICATION FORM

PERSONAL DETAILS

☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other

Given name/s _____

Surname _____

Date of birth _____ / _____ / _____ Age (Years / Months) _____

Drivers licence number _____ State of issue _____

Please provide your contact details:

Mobile _____

Home _____ Work _____

Email _____

Preferred method of contact:

☐ Email ☐ Mobile ☐ SMS ☐ Home ☐ Work

Are you looking to purchase property? ☐ Yes ☐ No

Are you an investment property owner? ☐ Yes ☐ No

Please state the property address:

Suburb _____ Postcode _____

Have you applied for another property? ☐ Yes ☐ No

Details: _____

If my application is successful I would like to pay my rent:

☐ Weekly ☐ Fortnightly ☐ Calendar Monthly

☐ I consent to Electronic Service of Notices & other documents in accordance with requirements of Electronic Transactions (NSW) Act 2000 to the provided email address.

☐ If my application is successful, I consent and agree to sign the Residential Tenancy Agreement in electronic format via REINSW and FLKitover.

APPLICANT HISTORY

What is your current address?

Suburb _____ Postcode _____

Length at your current address? _____ Years _____ Months

Name of Landlord/Agent _____

Phone _____

Rent paid per week \$ _____

Reason for leaving _____

What was your previous residential address?

Suburb _____ Postcode _____

Length at your previous address? _____ Years _____ Months

Name of Landlord/Agent _____

Phone _____

Rent paid per week \$ _____

Reason for leaving _____

Was bond repaid in full? ☐ Yes ☐ No

If no, please specify reason: _____

Have you ever been evicted by a Landlord/Agent? ☐ Yes ☐ No

Have you ever been refused another property? ☐ Yes ☐ No

Are you in debt to another Landlord/Agent? ☐ Yes ☐ No

EMERGENCY CONTACT

Please provide an emergency contact (not currently living with you).

First name _____ Surname _____

Relationship _____ Phone _____

Address _____

Suburb _____ Postcode _____

CENTRELINK BENEFITS

Type _____

\$ _____ per week

☐ I would like to make rent payments via Centrepay.

RENTAL APPLICATION FORM



EMPLOYMENT DETAILS

Occupation

Are you employed: ☐ Full-time ☐ Part-time ☐ Casual ☐ Self Employed

Employers name

Employment address

SuburbPostcode

Employer phone

Contact name

Length at current employment:YearsMonths

Net income: \$per week

PREVIOUS EMPLOYMENT DETAILS

Occupation

Were you employed: ☐ Full-time ☐ Part-time ☐ Casual ☐ Self Employed

Employers name

Employment address

SuburbPostcode

Employer phone

Contact name

Length at previous employment:YearsMonths

Net income: \$per week

VEHICLES

Number of cars to be kept at the property?

Car registration(s)

Motorbikes, Trailers, Boats, Jetskis / other? (Please list below)

1.

2.

3.

4.

PETS

Do you have pets? ☐ Yes ☐ No How many?

If yes, please specify breed and age:

1.☐ Inside ☐ Outside

2.☐ Inside ☐ Outside

3.☐ Inside ☐ Outside

4.☐ Inside ☐ Outside

PLEASE PROVIDE A PHOTO AND WRITTEN REFERENCE OF EACH PET

FREE MOVING HOME SERVICE

LJ Hooker Assist

LJ Hooker Assist makes moving easier for you by sorting your home moving needs quickly and easily in one simple phone call. We work with a range of quality service providers, so you can choose what’s best for you.

Plus, our home moving service is free – it’s our way of ensuring your move is as seamless as possible.

Electricity

Gas

Water

Internet

Pay TV

Phone

... And much more!

☐ Yes, please contact me.

PRIVACY CONSENT AND TERMS: By signing this form you consent and agree to the following: Connect Now Pty Ltd (ABN 79 097 398 662) ("connectnow") will collect, use and disclose your personal information to contact you (including electronically) about providing moving, connection and disconnection services and to inform you about products and services offered by its related companies and third party suppliers. These other companies may also use your details to contact you directly about their products and services. See connectnow’s Privacy Policy for further details, including your rights to access and correct the information held about you at connectnow.com.au. Third party service providers (who may transfer your data overseas) may have their own Privacy Policy, which you can request from them. You consent to connectnow continuing to market to you unless you opt out, including by emailing assist@ljhooker.com.au. To the extent permitted by law and except where expressly guaranteed, connectnow is not responsible or liable for delayed or failed connections or the service providers’ connection charges, which you must pay to them directly. Connectnow may be paid a fee by service providers and may pay a fee to real estate agents relating to services provided to you. If you nominate an alternative contact person on this application, you authorise them to act on your behalf to arrange moving, connection and disconnection services, including accepting third party terms. You warrant that you are authorised to make this application on behalf of all applicants and alternative contact persons listed and that each person has consented and agreed to the handling of their personal information on the same terms as you have.

Applicant’s signature:Date:

☐ I have digitally signed above.

We’ll attempt to contact you within 1 working day of receiving this application to provide you with our connection service. If you don’t hear from us, please call 1300 875 974 to ensure your services are connected.

LJ Hooker Assist Customer Service
P:1300 875 974E: assist@ljhooker.com
W: assist.ljhooker.com.auF: 1300 889 598

PROFESSIONAL REFERENCES

NOT RELATED TO YOU

1. Reference name

RelationshipPhone

Notes

2. Reference name

RelationshipPhone

Notes

OTHER INFORMATION

How did you find out about this property?

☐ LJ Hooker website☐ Office or Sign board

☐ Realestate.com.au☐ Domain.com.au

☐ Word of mouth☐ Social media

☐ OtherPlease specify:



SUPPORTING IDENTIFICATION & DOCUMENTS

All applicants will be required to provide 100 points of identification as detailed below.

* International applicants must also provide a copy of their visa together with their passport

You will need to supply one of the following:

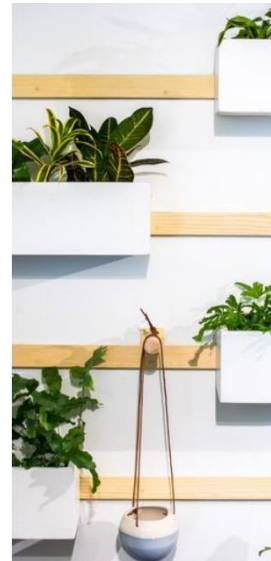
<input type="checkbox"/>	Drivers Licence/Passport	50 points
<input type="checkbox"/>	Passport	50 points
<input type="checkbox"/>	Proof of Age Card	50 points

You will need to supply one of the following:

<input type="checkbox"/>	Two current payslips	30 points
<input type="checkbox"/>	A letter from your employer stating income	30 points
<input type="checkbox"/>	Bank statement	30 points
<input type="checkbox"/>	A letter from your accountant (if self employed)	30 points

You will need to supply one of the following:

<input type="checkbox"/>	Medicare Card	50 points
<input type="checkbox"/>	Concession/Pension Card	50 points



CONFIRMATION APPROVAL

- ☐ I confirm this application is accepted subject to the availability of the property on the due date and no action shall be taken by me against the owner and/or the agent should any circumstances arise whereby the property is not available for occupation on the due date.
- ☐ I confirm that I am accepting the property in a 'as is' condition and understands and accepts that the landlord is not obliged to make any improvements to the property.
- ☐ I confirm that I have or someone on my behalf has inspected the property on ____ / ____ / ____
- ☐ I confirm that I have attached all of the required information for my application to be processed.
- ☐ I confirm that I have read and understood all the terms, conditions and declarations within this application and that all information provided is true and correct.
- ☐ I confirm that to my knowledge there are no circumstances in the past or future that will affect my ability to care for or meet the rental amount requirements of the property.
- ☐ I acknowledge that keys to the property will not be handed over until the tenancy agreement has been signed by all applicants, initial rent and security deposit/bond received.

PROCESSING OF APPLICATIONS

Please keep in mind that the processing of applications involves checking numerous references. It is in your best interest to provide business hours contact details for all references. When we have completed checking your references the application will then be discussed with the Landlord. The Landlord may take time to deliberate the decision. We will contact you to advise the outcome of your application. Your application is regarded as a confidential document. If your application has been unsuccessful it will be destroyed after 3 months. Please advise our office if you wish to be considered for alternative properties.

DECLARATION

If the 'property details' section is completed, I hereby offer to rent the property from the owner under a Residential Tenancy Agreement to be prepared by the Agent. I acknowledge that I will be required to pay rental in advance and a security deposit/bond and that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal Information from:

- (a) The owner or the Agent of my current or previous residence;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants such as NTD OR TICA for the purpose of checking your rental history;

I am aware that I may access my personal information by contacting:

NTD: 1300 563 826 TICA: 1902 220 346

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow tradespeople or equivalent organizations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Applicant Name (please print):

Applicant Signature:

Date:

☐ I have digitally signed above.